

## REGISTRATION FORM

### RETURN AS SOON AS POSSIBLE TO:

**Alpha Visa Congrès / Living territories 2018**  
624, rue des Grèzes - 34070 Montpellier - France  
Tel: +33 4 67 03 03 00 - Fax: +33 4 67 45 57 97  
living-territories@alphavisa.com

### FOR OFFICE USE ONLY

Date réception du dossier : .....

N° du dossier : .....

We invite you to download and complete this registration form (save it on your computer before filling it out) and send it back by email or by fax as soon as possible.

## 1 Contact details for correspondence and list of participants

Mr	Ms		
First name .....		Last name .....	
Position .....		Dpt./Unit .....	
Company / Institute .....			
Address .....			
Post code .....		Town .....	
State / Province .....		Country .....	
Office phone .....		Mobile phone* .....	
E-mail to be published .....		Cc* .....	

\* not included in the list of participants

## 2 Registration fees

### Registration for Living territories 2018 Conference - 22 to 24 January 2018 <sup>(1)</sup>

	Early-bird rate until 22/01/2018	Regular rate after 22/01/2018
<b>Standard</b>	001 € 360	002 € 460
<b>Student*</b>	003 € 210	004 € 260

**Registration fees include:** • admission to all conference sessions • conference documents • welcome drinks • coffee breaks • 2 lunches • VAT 20%

\* Copy of your student card must be sent to living-territories@alphavisa.com

## 3 Conference dinner - Tuesday 23 January 2018 <sup>(1)</sup>

	Early-bird rate until 22/01/2018	Regular rate after 22/01/2018
<b>Conference dinner</b>	3236 € 70 x Nbr ..... = € .....	3237 € 90 x Nbr ..... = € .....

## 4 City tour registration - Thursday 25 January (from 9:00 to 12:00) <sup>(1)</sup>

I intend to participate in the City tour of Montpellier on Thursday 25 January (also open for accompanying person(s)):

<b>For participant</b>	1281 <b>Yes: € 8</b> = € .....	1289 <b>No</b>
<b>For accompanying person(s)</b>	1285 <b>€ 8 x Nbr</b> ..... = € .....	
<b>Total = € .....</b>		

**Cancellation:** before 30/09/2017 10% cancellation fees will be retained; between 30/10/2017 and 30/12/2017, 50% of the registration fees will be charged; after 31/12/2017, no refund will be carried out. Substitutions may be made without charge by writing to Alpha Visa Congrès before the conference.

**Registration fees payment:** all registration fees must be sent together with the completed registration form.

**Balance due** should be paid upon receipt of the invoice from Alpha Visa Congrès / Living territories 2018, before the conference.

<sup>(1)</sup> Please tick the appropriate box

## 5 Hotel reservation

The following hotels have been selected for Living territories 2018 and are available at special conference rates. The indicated prices (per room, per night) include bed and breakfast, hotel service charges and government taxes. We strongly recommend you to book your accommodation **as soon as possible**.

### ① Crowne Plaza Montpellier Corum \*\*\*\*

Opened in June 2011, 2 min. walk (150 m) from the 'Corum' (direct access via footbridge) and 12 min. walk from the railway station. AC, telephone, free Wi-Fi, TV (Canal+ and satellite), mini-bar, mini-safe, room service 24/7. Restaurant, bar lounge. Private car park: € 11 / day.

2011 Single: € 129.40

2012 Double / Twin: € 150.80

### ② Ibis Montpellier Comédie \*\*\*

Hotel located next to the 'Polygone' shopping centre, 5 min. walk from the railway station, 4 min. walk from the 'Corum'. Air conditioning, telephone, free Wi-Fi, TV (Canal+). Bar with snacks 24/7. Public car park 'Triangle' with direct access to the hotel: € 14 for 1 day, € 20 for 2 days, € 31 for 3 days.

2021 Single (week): € 105.90

2022 Double / Twin (week): € 116.80

2025 Single WE: € 87.90

2026 Double / Twin WE: € 98.80

### ③ Les Consuls de Mer \*\*

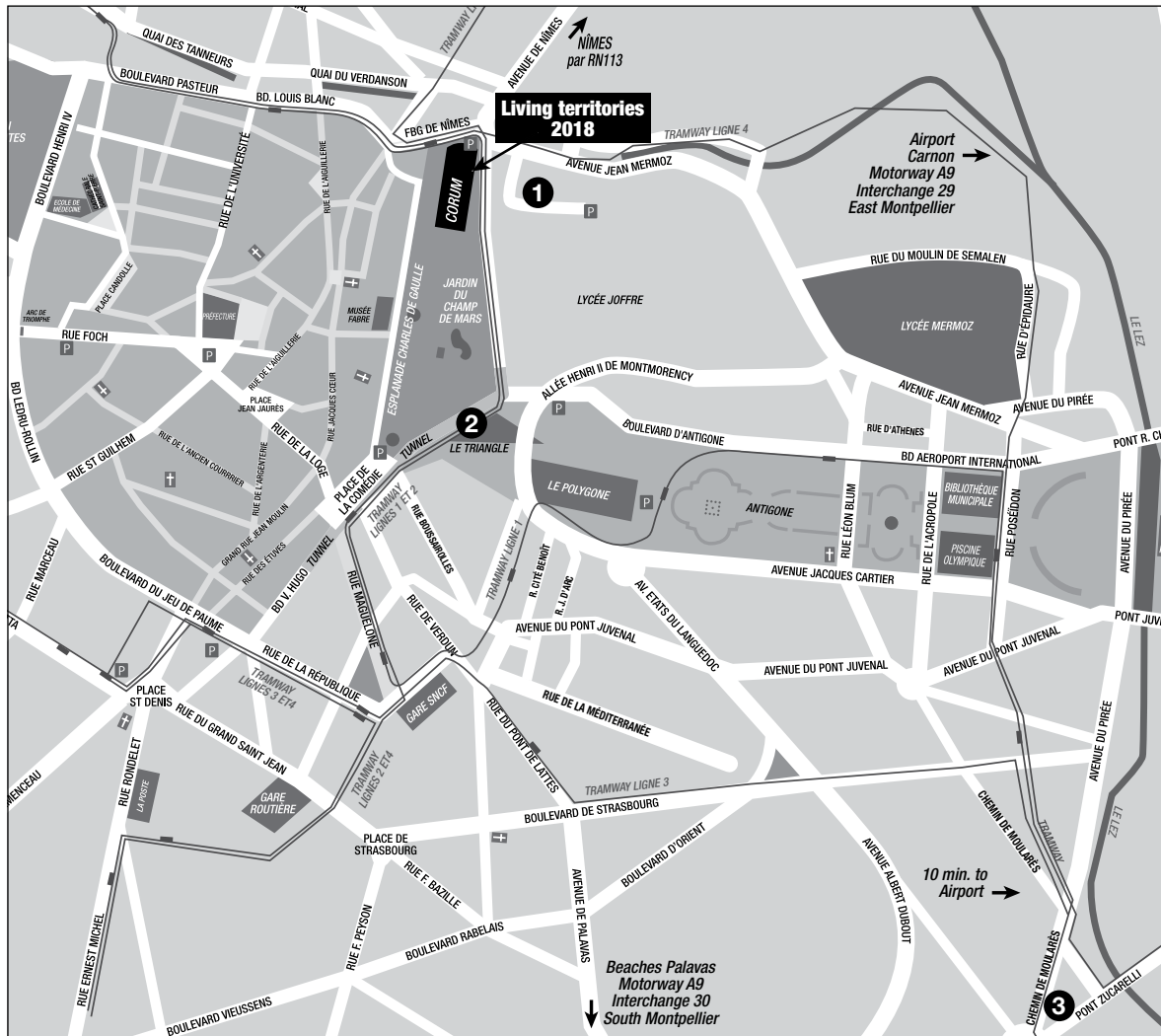
Newly renovated apartment hotel located 15 min. by tramway from the town centre and the Corum. Fully equipped studios with kitchenette, air conditioning, free Wi-Fi, cable TV. Free access to the rooftop swimming pool. Reception 24/7. Private car park: € 6/24h.

Clean bed linen and towel upon request.

Tram line 4 - Stop 'Georges Frêche - Hôtel de Ville'.

2031 Single: € 70

2032 Double / Twin: € 80



#### I would like to reserve<sup>(1)</sup>:

One single room

One double room (one large bed - 2 persons)

One twin room (two single beds - 2 persons)

#### Choice of hotel (please, indicate the name):

Price per night

1<sup>st</sup> choice ..... = € .....

2<sup>nd</sup> choice ..... = € .....

Arrival date ..... / ..... / 2018 (evening)

Departure date ..... / ..... / 2018 (morning)

Total number of nights .....

If you wish to share a room with another delegate please indicate their:

First name .....

Last name .....

Please note that your choice will be respected within the limits of room availability, on a first call, first serve basis.

**Modification:** one change of reservation is allowed, each further modification incurs an additional charge of € 10.

**Cancellation:** between 30/09/2017 and 30/10/2017, € 10 administrative charge will be retained - between 30/10/2017 and 18/12/2017, the equivalent of one night will be charged - after 18/12/2017, 100% of the total reservation cost will be charged.

**Payment of accommodation charges:** all accommodation request must be sent with payment of the total number of nights.

**Balance due** should be paid before the conference when receiving the invoice from Alpha Visa Congrès / Living territories 2018.

<sup>(1)</sup> Please tick the appropriate box

## 6 Payment

The registration form must be sent with the following payments:

- 1. Registration fees € .....
- 2. Conference dinner(s) € .....
- 3. City tour € .....
- 4. Hotel reservation (total of the nights) € .....
- **TOTAL** € .....

Payment by <sup>(1)</sup>:

**Bank cheque.** Please make out your cheque in euros and payable in France to: **Alpha Visa Congrès / Living territories 2018**

**Credit card** (Visa Card, Master Card, EuroCard). An e-mail will be sent to you for online secured payment.

**Bank transfer** (all banking fees shall be paid by the sender) with the reference **Alpha Visa Congrès / Living territories 2018**

**IBAN code:** FR76 1350 6100 0062 1508 6300 032 - **BIC code:** AGRIFRPP835

**Purchase order** (allowed only for French institutions)

Please send the purchase order by fax +33 4 67 45 57 97

or by mail to: living-territories@alphavisa.com

When making your payment (by cheque, bank transfer or purchase order), please indicate the conference name (Living territories 2018) and the participant's name. If you have any difficulties, please contact Alpha Visa Congrès.

Date ..... / ..... / .....

Signature

## 7 Invoice address (if different)

Company / Institute ..... Department .....

Address .....

Post code ..... Town .....

State / Province ..... Country .....

Your company's intracommunity VAT number .....

E-mail .....

## 8 Transportation

Type of transport used to come to the conference <sup>(1)</sup>: 4011 train 4012 plane 4013 car

**SNCF** (French Railway Service): 4001 **I would like to receive** a 20% discount voucher (in paper format, valid only in France)

**Plane preferential fare:**

**Event: Living territories 2018 - Event ID: 31179AF**

Valid for travel from **22/01/18** to **24/01/18** - Event location: **Montpellier, France**

Attractive discounts on a wide range of airfares on all Air France and KLM flights worldwide.

Use the website of this event or visit <http://globalmeetings.airfranceklm.com>.

If you buy your ticket via Air France and KLM Global Meetings website, your electronic ticket will carry a special mention which justifies the application of the preferential fares.

Should you prefer to process your reservations and ticket-purchase directly with an Air France and KLM sales outlet, you must keep this current document which serves to justify the application of the preferential airfares. **Keep the document to justify the special fares with you as you may be asked for it at any point of your journey.**



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<sup>(1)</sup> Please tick the appropriate box