Montpellier, France, 3 to 5 February 2020
Deadline for abstract submission: 30 September 2019
Notification of acceptance before 15 November 2019

Guidelines for preparation of abstracts

All proposals must be submitted and presented **in English.**

Text of the abstract, including if possible background of the work, aims, materials and methods, major results and conclusion, may not exceed 2 pages (maximum 3,500 characters including spaces + one figure, or 5,000 characters if you do not include a figure). You can copy & paste texts into the Body area of the "Abstract submission" form.

Presenting and corresponding **authors** should be distinguished, and the email of the corresponding author should be mentioned.

Your **title** should be concise and informative (<120 characters including spaces, i.e. approx. 16 words), written with lowercase letters, except for specific words (e.g. Places, Surnames) and scientific names where capital letters are needed (e.g. pH, DNA...).

You are strongly encouraged to include **one visual element (figure)** in your abstract (e.g. graphic, drawing, photograph, table). Only .jpeg or .png; maximum size: width 16 cm x height 10 cm / 500 Ko / 300 ppp. Figures increase your readership and give your results more chances of being known by others.

A few (maximum 5) published **references** can be included, using the following format: Last name of first author, (et al. if required), year, journal title (abbreviated if possible), page numbers (do not include the title of the article); doi if available. If the reference is a book or a book chapter, provide last name of first author, in: title of the book, year, editor, page numbers.

A maximum of 5 **keywords** (different from the title) can be provided.

Abstracts must be formatted using the **iCROPM2020 template**.
This is why you will be asked to follow the instructions. When you fill in the online form (splitted in various parts), your abstract will be automatically formatted.
We advise you to make sure that you respected the guidelines. If you want to check what the final abstract must look like in the book of abstracts, please download the template.

Online submission process

● First step:

Go to the "Submit abstract" link under "Participate" in the symposium homepage: https://www.icropm2020.org/ This will take you to the "submit abstract" page, where you can read the synopsis of the scientific sessions of the symposium. Choose your session and remember its title. This list is also available through the link "Scientific Programme" under "Programme" on the main web page.

● Second step:

Click on the "Submit here" link, which appears on top of this page.
This takes you to a specific "Abstract submission" form: You will be requested to select one parallel session, for either oral or poster presentation. Follow the instructions on this page until you reach the "Submit" button.

● Third step:

You will receive an email to confirm that we have received your abstract. Follow the instructions in this email to go to the 'Abstract Manager' page where you can preview or edit your abstract (one correction only). Once you are happy with it, click the "Submit" button. It will not be possible to modify your abstract anymore when this is done.

● Following this process, the Scientific Committee of the symposium will review your abstract and inform you whether or not it can be accepted, in which session, with or without modifications, and as an oral presentation or a poster.

Thank you for your contribution to the iCROPM2020.